



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **C-1**

November 21, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AWARD OF CONSULTANT SERVICES AGREEMENT ALL SUPERVISORIAL DISTRICTS 3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works or his designee to execute the following Consultant Services Agreements for a term of one year with two, 1-year renewal options.

Freeman Alternative Resources, Inc., for construction inspection services for a total annual fee not to exceed \$1,500,000.

Harris & Associates for construction inspection services for a total annual fee not to exceed \$400,000.

Willdan Associates for construction inspection services for a total annual fee not to exceed \$400,000.

Dokken Engineering for construction inspection services for a total annual fee not to exceed \$200,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

To award Consultant Services Agreements and authorize the Director of Public Works or his designee to execute contracts with the recommended consultants to provide as-needed construction-related services in support of various public works construction projects located throughout the County.

Implementation of Strategic Plan Goals

The recommended Consultant Services Agreements will provide for services facilitating the delivery of various public works construction projects. These actions are consistent with the County Strategic Plan Goal of Organizational Effectiveness. The use of “as needed” consultant services agreements has enabled Public Works to better manage fluctuations in workload, thereby providing responsive service to our clients.

FISCAL IMPACT/FINANCING

These four consultant agreements have a combined maximum annual cost of \$2,500,000. The Agreements will be funded by various funds for public works construction under the purview of the Department of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement, previously approved as to form by County Counsel, will be used for each consultant. The Agreements will be for a term of one year with two, 1-year renewable options. The Agreements include a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Freeman Alternative Resources, Inc.; Harris & Associates; Willdan Associates; and Dokken Engineering are willing to consider Greater Avenues for Independence Program participants for future employment.

Freeman Alternative Resources, Inc.; Harris & Associates; Willdan Associates; and Dokken Engineering are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for consultant services agreements for construction inspection services.

CONTRACTING PROCESS

On May 1, 2002, Public Works issued the Request for Proposals to 56 firms. Fourteen firms responded to the request. An Evaluation Committee consisting of Public Works' civil engineering staff evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, Public Works is recommending Freeman Alternative Resources, Inc.; Harris & Associates; Willdan Associates; and Dokken Engineering as the best qualified firms to perform construction inspection services.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.020) does not apply to the recommended contract, as this contract is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, a Request for Qualifications for these services was listed on the County website for upcoming bids.

IMPACT ON CURRENT SERVICES

Approval of the recommended action, to enter into consultant services agreements with Freeman Alternative Resources, Inc.; Harris & Associates; Willdan Associates; and Dokken Engineering, will allow Public Works to be responsive to increases in our workload and to provide quality control for our projects. Without these "as-needed" construction inspection services to supplement our technical staff, we can anticipate less stringent compliance with the plans and specifications, which would result in higher operation and maintenance costs during the life of the constructed facilities.

The Honorable Board of Supervisors
November 21, 2002
Page 4

CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

HC:tn/en

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)